



## Dean Field Community Primary School

### EYFS: Health and Safety General Standards Policy

<b>Name of Policy Writer/Amendments</b>	<b>Date Written/Amended</b>	<b>Next Review Date</b>
KFudge	July 2020	July 2021
KFudge	July 2021	July 2022
KFudge	July 2022	July 2023
KFudge	July 2023	July 2024
L Brambani	July 2024	July 2025

## Policy statement

At Dean Field, we believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers.

- We aim to make children, parents, staff and volunteers aware of health and safety issues and to minimise the hazards and risks to enable the children to thrive in a healthy and safe environment.
- Our member of staff responsible for health and safety is: **The site manager (Mrs Mitchell)**, they are competent to carry out these responsibilities.
- They undertake health and safety training regularly for their own knowledge and understanding.
- We display the necessary health and safety information **in the staff room, on our shared PDrive and in our staff handbook, which is issued every September or when a new member starts at Dean Field.**

## Insurance cover

Dean Field has public liability insurance and employers' liability insurance (RPA). The certificate for public liability insurance is displayed in: **The school entrance way and the business manager's office.**

## Procedures

All of our generic procedures e.g. health and safety in regards to windows, doors, cleaning requirements, electrical/gas equipment, training, floors and walkways can be found in our whole school health and safety policy. This policy specifically concentrates on Health and Safety in our EYFS unit.

### Storage

- All of our resources and materials, which are used by the children, are stored safely away or at a safe and reachable height for the children to use.
- All of our equipment and resources are stored or stacked safely to prevent them accidentally falling or collapsing.

### Outdoor area

- Our outdoor area is securely fenced. All gates and fences are childproof and safe.
- Our outdoor area is checked for safety and cleared of rubbish, animal droppings and any other unsafe items before it is used.
- Adults and children are alerted to the dangers of poisonous plants, herbicides and pesticides.
- The water wall/tray is regularly cleaned and securely covered when not used.
- We leave receptacles upturned to prevent collection of rainwater. Where water can form a pool on equipment, it is emptied and cleaned before children start playing outside.
- Our outdoor sand pit is covered when not in use and is cleaned daily.
- We check that children are suitably attired for the weather conditions and type of outdoor activities; ensuring that sunscreen is applied and hats are worn during the summer months or waterproof clothing is provided in wet weather conditions.
- We supervise outdoor activities at all times; and particularly children on climbing equipment.

### Hygiene

- We seek information from the Public Health England to ensure that we keep up-to-date with the latest recommendations.
- Our daily routines encourage the children to learn about personal hygiene, this includes the use of our daily toothbrushing scheme which all children in Nursery and Reception participate in.
- We have a daily cleaning routine for the setting (updated since COVID-19), which includes the classrooms, kitchen, toilets and nappy changing areas. Children do not have unsupervised access to the kitchen.
- We have a schedule for cleaning resources and equipment, dressing-up clothes and furnishings. (Updated since COVID-19)

- The toilet area has a high standard of hygiene, including hand washing and drying facilities and disposal facilities for nappies.
- We implement good hygiene practices by: (Updated since COVID-19)
  - cleaning tables between activities;
  - cleaning and checking toilets regularly;
  - wearing protective clothing - such as aprons and disposable gloves - as appropriate;
  - providing sets of clean clothes;
  - providing tissues and wipes; and

### **Activities, resources and repairs**

- Before purchase or loan, we check equipment and resources to ensure that they are safe for the ages and stages of the children currently attending the setting.
- We keep a full inventory of all items in the setting for audit and insurance purposes (see DEwards).
- The layout of our play equipment allows adults and children to move safely and freely between activities.
- All of our equipment is regularly checked for cleanliness and safety, and any dangerous items are repaired or discarded.
- We make safe and separate from general use any areas that are unsafe because of repair is needed.
- All of our materials, including paint and glue, are non-toxic.
- We ensure that sand/water/playdough/paint/glue/messy or sensory play is clean and suitable for children's play.
- Physical play is constantly supervised.
- We teach children to handle and store tools safely.
- We check children who are sleeping at regular intervals of at least every ten minutes. This is recorded with the times checked and the initials of the person undertaking the check. If children fall asleep in-situ, it may be necessary to move or wake them to make sure they are comfortable.
- Children learn about health, safety and personal hygiene through the activities we provide and the routines we follow. The children contribute in the risk assessment with child's voice.
- Any faulty equipment is removed from use and is repaired. If it cannot be repaired it is discarded. Large pieces of equipment are discarded only with the consent of the SLT.

### **Jewellery and accessories**

- Our staff do not wear jewellery or fashion accessories, such as large belts or high heels, that may pose a danger to themselves or the children.
- Parents must ensure that any jewellery worn by children poses no danger; particularly earrings which may get pulled, bracelets which can get caught when climbing or necklaces that may pose a risk of strangulation.
- We ensure that hair accessories are removed before children sleep or rest.

### **Safety of adults**

- We ensure that adults are provided with guidance about the safe storage, movement, lifting and erection of large pieces of equipment.
- We provide safe equipment for adults to use when they need to reach up to store equipment or to change light bulbs.
- We ensure that all warning signs are clear and in appropriate languages.
- We ensure that adults do not remain in the building on their own or attend meetings with outside visitors on their own.
- We record the sickness of staff and their involvement in accidents. The records are reviewed termly to identify any issues that need to be addressed.