

**Dean Field**  
**General Kitchen Assistant Scale 1b (scale point 2 )**  
**Person Specification**

	Essential	Desirable	How identified
<b>1. Knowledge and skills (including any relevant or required qualifications)</b>	<p>Knowledge of Health &amp; Safety and hygiene procedures and precautions in a catering environment.</p> <p>Basic standard of literacy and able to read instructions.</p> <p>Basic mathematical skills required for portioning of food etc.</p> <p>Ability to understand and follow instructions.</p> <p>Ability to communicate effectively with colleagues and pupils.</p> <p>Good organisational skills.</p>	<p>NVQ1 in Catering or equivalent</p> <p>Food Hygiene Certificate</p> <p>First Aid qualification</p>	<p>Application Form</p> <p>Interview</p>
<b>2. Personal Development and Additional Learning</b>	<p>Shows commitment to own self development</p> <p>Willing to participate in further training and development activities (All catering staff are required to attain a basic food hygiene qualification).</p>		<p>Application Form</p> <p>Interview</p> <p>References</p>

	Essential	Desirable	How identified
<b>3. Experience</b>	<p>Experience of working in a catering position.</p> <p>Experience in preparing, cooking and presenting food, in particular, vegetables, salads, sandwiches for large numbers of people.</p>	<p>Experience of working in a school environment</p> <p>Experience of working in a busy kitchen/restaurant.</p>	<p>Application Form</p> <p>Selection Process</p>
<b>4. Initiative</b>	<p>To be able to work as part of a team.</p> <p>Open-minded and flexible.</p> <p>Ability to work well under pressure.</p>		<p>Application Form</p> <p>Selection Process</p> <p>References</p>
<b>5. Circumstances</b>	<p>Ability to lift industrial catering equipment and to move tables, chairs and trolleys etc.</p> <p>Willingness to work various shifts patterns and work overtime as required.</p>	<p>Positive attitude to working with children and adults (eg parents, carers)</p>	<p>Application form</p> <p>Interview</p>